

Adopted: 9/9/04 by Selectboard Official Signature: _____
 (Date) (Legislative Body) (i.e., Chairperson)

UPDATED:

VERMONT RAPID RESPONSE PLAN

Town of Newport Orleans County

Business Address: P.O. Box 85, Newport Center, VT 05857 Population: 1,511
(mailing address, city, state, zip)

Tel: (802) 334-6442 Fax: (802) 334-6442 E-mail: _____

#1 - ALERT AND MOBILIZE LOCAL EMERGENCY MANAGEMENT ORGANIZATION

Rapid Response Team <small>For example: E.M. Coordinator, Fire Chief, Public Works Foreman, Police Chief, etc</small>	Name <input checked="" type="checkbox"/> = Contact Person/Action accomplished	Phone/Pager
<input checked="" type="checkbox"/> 1. EMC	Select Board	334-7982/334-7354/ 334-7570
<input checked="" type="checkbox"/> 2. Fire Chief	Kurt Flynn	334-1256
<input checked="" type="checkbox"/> 3. Select Board Chair	Steven Barrup	334-7982
<input checked="" type="checkbox"/> 4. Roads Foreman	Fred Baraw	334-7098
<input checked="" type="checkbox"/> 5. Law Enforcement	Sheriff's Department	334-3333
<input checked="" type="checkbox"/> 6. Town Clerk	Denise Daigle	334-6442

#2 - ALERT VT. EMERGENCY MANAGEMENT (VEM): 1-800-347-0488 or 1-802-244-8721

- 1. Assess, map and document damage, identify needs and magnitude of disaster. (Use Emergency Status Report Form and attach)
- 2. Alert **VEM** of status, need for assistance, and use of other State agencies.
- 3. Elected officials declare **Local Emergency** per assessments above. (Use Declaration of State of Emergency and attach)

#3 - ALERT GENERAL POPULATION AND EVACUATE AS NEEDED

(For example: siren, public address system, Door-to-door, etc.)

- Method of alert: Door-to-door, Sirens, Local Radio Station
- Evacuation route: Route 5, Route 105, Route I91

#4 - ACTIVATE EMERGENCY OPERATIONS CENTER (EOC)

Facility Name	Address	Phone(s)
<input checked="" type="checkbox"/> Choice # 1: Town Office	P.O. Box 85, 102 Vance Hill Road	334-6442
<input checked="" type="checkbox"/> Choice # 2: Fire Station	Cross Road	334-5627
<input checked="" type="checkbox"/> Choice # 3: Town School	Route 105	334-5201

#5 - OPEN EMERGENCY SHELTERS

Facility Name	Address	Phone	Contact Person
<input checked="" type="checkbox"/> Shelter # 1: Town Garage	Vance Hill Road	334-7098/334-6442	Fred Baraw/Denise Daigle
<input type="checkbox"/> Shelter # 2:			
<input type="checkbox"/> Shelter # 3:			

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#6 - USE THE "LOCAL OFFICIALS DISASTER HANDBOOK" FOR INSTRUCTIONS, FORMS, PHONE NUMBERS & TIPS.

Critical Phone Numbers

Level	Service	Phone	Contact Person
STATE	Vermont Emergency Management:	1-800-347-0488	
	<input type="checkbox"/> Clean Drinking Water, Generators, Heavy Equipment, Sand Bags, etc.	1-802-244-8721	
	<input type="checkbox"/> VEM can activate state resources such as AOT, Agency of Natural Resources, Labor & Industry, National Guard, Health Dept. etc.		
	<input type="checkbox"/> HAZMAT Hotline (spills, etc.)	1-800-641-5005	
LOCAL	<input checked="" type="checkbox"/> Fire / Call 911	<u>334-1258</u>	<u>Kurt Flynn</u>
	<input checked="" type="checkbox"/> Shelter Coordinator	<u>334-7982/334-7570</u>	<u>Select Board</u>
		<u>334-7354/334-6442</u>	<u>Town Clerk</u>
	<input checked="" type="checkbox"/> Rescue / Call 911	<u>911</u>	_____
	<input checked="" type="checkbox"/> Public Works	<u>334-7098</u>	<u>Fred Baraw</u>
	<input checked="" type="checkbox"/> Local Hospital / North Country Hospital	<u>334-7331</u>	<u>Terry Robbins</u>
	<input checked="" type="checkbox"/> Law Enforcement / State Police, Sheriff	<u>766-2211/334-3333</u>	_____
	<input checked="" type="checkbox"/> Regional Planning Com. / NVDA	<u>748-5181</u>	_____
	<input checked="" type="checkbox"/> School District:	_____	_____
	Superintendent	_____	_____
	Local Principal: Town School	<u>334-5201</u>	<u>Richard Spaulding</u>
	<input checked="" type="checkbox"/> Sheriff	<u>334-3333</u>	_____
	<input checked="" type="checkbox"/> Local Radio Station	<u>766-4485</u>	<u>Northstar Media</u>
	<input type="checkbox"/> Other contacts	_____	_____
<input type="checkbox"/> Other contacts	_____	_____	
OTHER RESOURCES and MUTUAL AID	<input checked="" type="checkbox"/> American Red Cross Burlington	(800) 660-9130	Tim Stetson
	<input checked="" type="checkbox"/> CERT (Volunteer Community Emergency Response Team)	(802) 334-6733 (802) 873-9002	Paul Duquette Dennis Kelley, Cert Leader
	<input type="checkbox"/> Fire/ Town of		
	<input type="checkbox"/> Rescue/Town of		
	<input type="checkbox"/> Public Works/Town of		
	<input checked="" type="checkbox"/> Other: Verizon	555-1611 Repair	863-0672 Admin.
	<input checked="" type="checkbox"/> Other: Citizens Utilities	334-6538	Electric Co.
	<input checked="" type="checkbox"/> Other: VT Dept. of Health	334-6707	Barbara Thompson

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#7 - USE PUBLIC WORKS STAFF, VOLUNTEERS AND AMERICAN RED CROSS TO BEGIN THOROUGH, ONGOING DAMAGE ASSESSMENT AND DOCUMENTATION.

Full Operations Staffing & Activities

Activity	Personnel	Scope
Direction & Control	Select Board	Staffing, functioning of EOC and Chain of Command
Evacuation	Law Enforcement	Evacuation, transportation, sheltering
Communications	Radio 766-4485	Local communications, phone, radio, ARES or RACES
Alert & Warning	Fire Dept.	Public alert
Shelter	Red Cross	Red Cross: shelter, meals, care, social services, registration and message management.
Law Enforcement	Sheriff Dept.	Traffic, law & order
Fire & Rescue	Fire Dept.	Fire & rescue & evacuation
Public Works	Roads Foreman	Roads, bridges, sewer, water
Public Information	Select Board	Public & media information
Resources Management		Supplies, equipment, labor, clean water, storage, etc.
Hazardous Materials Radiology	HazMat	HAZMAT Hotline: 1-800-641-5005
Damage Assessment & Disaster Status	Listers	Building and public works, inspection, assessment, evacuation, records & reports.
Declaration of Emergency	Select Board	VEM: 1-800-347-0488, 1-802-244-8721
Records & Reports	Town Clerk	Costs, purchasing, labor hours, volunteer hours, staffing.
Donations Management	Select Board/Town Clerk	Logistics & notices
Mass Casualty & Public Health	Dept. of Health	Health & morgue
Volunteers	Town Officials	Staffing & assignments, Salvation Army, public services
Mapping and Charts	Town Clerk	Maps, wall charts in EOC, Vital Statistics, records management
Government Liaison	Select Board Chair & Town Clerk	Coordinate with State & Federal Agencies

8 - HIGH HAZARD/VULNERABLE SITES AND HIGH RISK POPULATION ANALYSIS

(Possible Mitigation Projects: verify low-lying areas; problem culverts & bridges; stream survey, railway crossing, etc.)

	High Hazard and/or Vulnerable Sites	Verified by:
<input checked="" type="checkbox"/> 1:	Bridges and culverts throughout the town	Road Foreman
<input type="checkbox"/> 2:		
<input type="checkbox"/> 3:		
<input type="checkbox"/> 4:		
<input type="checkbox"/> 5:		

(For example: verify schools, daycare centers, nursing homes, medical equipment-dependent seniors, handicapped residents, etc.)

	High Risk Population	Verified by:
<input checked="" type="checkbox"/> 1:	Newport Town School	Principal
<input type="checkbox"/> 2:		
<input type="checkbox"/> 3:		
<input type="checkbox"/> 4:		
<input type="checkbox"/> 5:		

