

Adopted: \_\_\_\_\_ by \_\_\_\_\_ Official Signature: \_\_\_\_\_  
 (Date) (Legislative Body) (i.e., Chairperson)

**UPDATED:**

**VERMONT RAPID RESPONSE PLAN**

Town of Jay Orleans County

Business Address: 1036 VT Route 242, Jay, VT 05859 Population: 426  
 (mailing address, city, state, zip)

Tel: (802) 988-2996 or 988-4068 Fax: E-mail: jay@tax.state.vt.us

**#1 - ALERT AND MOBILIZE LOCAL EMERGENCY MANAGEMENT ORGANIZATION**

<b>Rapid Response Team</b> For example: E.M. Coordinator, Fire Chief, Public Works Foreman, Police Chief, etc	<b>Name</b> <input checked="" type="checkbox"/> = Contact Person/Action accomplished	<b>Phone/Pager</b>
<input checked="" type="checkbox"/> 1. EMC	Sandra Leonard	334-3214 (w) 988-2901 (h) 741-7391 (p)
<input checked="" type="checkbox"/> 2. Select Board Chair	Todd Alix	988-2522
<input checked="" type="checkbox"/> 3. Road Commissioner	Harold Morse	988-2804 (h) 741-8406 (b) 988-4377 (g) 309-0644 (c)
<input checked="" type="checkbox"/> 4. Select Board	Mike Poppalardo	988-9680/988-9678 233-9822 (cell)
<input checked="" type="checkbox"/> 5. Town Clerk	Emeline Harmon	988-2996
<input checked="" type="checkbox"/> 6. Fire Chief	Doug James	988-4706
<input checked="" type="checkbox"/> 7. Select Board	Chris Young	988-4465

**#2 - ALERT VT. EMERGENCY MANAGEMENT (VEM): 1-800-347-0488 or 1-802-244-8721**

- 1. Assess, map and document damage, identify needs and magnitude of disaster. (Use Emergency Status Report Form and attach )
- 2. Alert **VEM** of status, need for assistance, and use of other State agencies.
- 3. Elected officials declare **Local Emergency** per assessments above. (Use Declaration of State of Emergency and attach)

**#3 - ALERT GENERAL POPULATION AND EVACUATE AS NEEDED**

(For example: siren, public address system, Door-to-door, etc.)

- Method of alert:
- Evacuation route:

**#4 - ACTIVATE EMERGENCY OPERATIONS CENTER (EOC)**

<b>Facility Name</b>	<b>Address</b>	<b>Phone(s)</b>
<input checked="" type="checkbox"/> <b>Choice # 1:</b> Town Offices	1036 VT Rte. 242/Crossroads	988-2996
<input checked="" type="checkbox"/> <b>Choice # 2:</b> Fire Station	Revoir Flats	988-4706
<input checked="" type="checkbox"/> <b>Choice # 3:</b> Jay Village Inn	Rte. 242 next to town offices	988-2306

**#5 - OPEN EMERGENCY SHELTERS**

<b>Facility Name</b>	<b>Address</b>	<b>Phone</b>	<b>Contact Person</b>
<input checked="" type="checkbox"/> <b>Shelter # 1:</b> Jay Village Inn	Rte. 242, Jay	988-2306	Todd Alix
<input checked="" type="checkbox"/> <b>Shelter # 2:</b> Jay Peak Inc.	Jay Peak	988-2611	Bill Stenger
<input type="checkbox"/> <b>Shelter # 3:</b>			

## VERMONT RAPID RESPONSE PLAN

**#6 - USE THE "LOCAL OFFICIALS DISASTER HANDBOOK" FOR INSTRUCTIONS, FORMS, PHONE NUMBERS & TIPS.**

### Critical Phone Numbers

Level	Service	Phone	Contact Person
<b>STATE</b>	<p><b>Vermont Emergency Management:</b></p> <p><input type="checkbox"/> Clean Drinking Water, Generators, Heavy Equipment, Sand Bags, etc.</p> <p><input type="checkbox"/> VEM can activate state resources such as AOT, Agency of Natural Resources, Labor &amp; Industry, National Guard, Health Dept. etc.</p> <p><input type="checkbox"/> HAZMAT Hotline (spills, etc.)</p>	<p><b>1-800-347-0488</b></p> <p><b>1-802-244-8721</b></p> <p><b>1-800-641-5005</b></p>	
<b>LOCAL</b>	<p><input checked="" type="checkbox"/> Fire</p> <p><input checked="" type="checkbox"/> Shelter Coordinator</p> <p><input checked="" type="checkbox"/> Rescue</p> <p><input checked="" type="checkbox"/> Public Works</p> <p><input checked="" type="checkbox"/> Local Hospital</p> <p><input checked="" type="checkbox"/> Law Enforcement</p> <p><input checked="" type="checkbox"/> Regional Planning Com.</p> <p><input checked="" type="checkbox"/> School District:  <i>Superintendent</i>  <i>Local Principal:</i></p> <p><input checked="" type="checkbox"/> Sheriff</p> <p><input checked="" type="checkbox"/> Local Radio Station</p> <p><input checked="" type="checkbox"/> Other contacts / State Police</p> <p><input checked="" type="checkbox"/> Other contacts / Newport Daily Express</p> <p><input checked="" type="checkbox"/> Other contacts / LEPC</p>	<p><u>911</u></p> <p><u>988-2901</u></p> <p><u>911</u></p> <p><u>988-4377</u></p> <p><u>334-7331</u></p> <p><u>988-4340</u></p> <p><u>748-5181</u></p> <p>_____</p> <p><u>334-5847</u></p> <p><u>988-4042</u></p> <p><u>334-3333</u></p> <p><u>WIKE/766-4485</u></p> <p><u>766-2211</u></p> <p><u>334-6568</u></p> <p><u>334-6733</u></p> <p><u>525-4741</u></p>	<p><u>Doug James</u></p> <p><u>Sandra Leonard</u></p> <p><u>Jay Fire Dept.</u></p> <p><u>Harold Morse</u></p> <p><u>Shift Coordinator</u></p> <p><u>Delbert Cota</u></p> <p><u>Merike Petrich</u></p> <p>_____</p> <p><u>Rod Weston</u></p> <p><u>Michelle Lussier</u></p> <p><u>Lance Bowen</u></p> <p><u>WMOO/766-9236</u></p> <p><u>Fax: 766-8842</u></p> <p><u>Chris Roy</u></p> <p><u>Paul Duquette</u></p> <p><u>Dee Heuslein - Local</u></p>
<b>OTHER RESOURCES and MUTUAL AID</b>	<p><input checked="" type="checkbox"/> American Red Cross</p> <p><input checked="" type="checkbox"/> CERT (Volunteer Community Emergency Response Team)</p> <p><input checked="" type="checkbox"/> Fire/ Town of Troy</p> <p><input checked="" type="checkbox"/> Rescue/Town of Newport Center</p> <p><input checked="" type="checkbox"/> Public Works/Town of Troy</p> <p><input checked="" type="checkbox"/> Other: Dept. of Health</p> <p><input checked="" type="checkbox"/> Other: Access to school for shelter as third source</p>	<p>1 (800) 660-9130</p> <p>(802) 334-6733 (802) 873-9002</p> <p>911</p> <p>911</p> <p>988-2556 (g) 744-6655 (h)</p> <p>334-4391/334-6707</p> <p>744-2213</p>	<p>Tim Stetson</p> <p>Paul Duquette Dennis Kelley, Cert Leader</p> <p>Lee Forbes, Chief</p> <p>Kirk Flint, Chief</p> <p>Lee Forbes</p> <p>Barbara Thompson</p> <p>Buzzie Slayton</p>

## VERMONT RAPID RESPONSE PLAN

### #7 - USE PUBLIC WORKS STAFF, VOLUNTEERS AND AMERICAN RED CROSS TO BEGIN THOROUGH, ONGOING DAMAGE ASSESSMENT AND DOCUMENTATION.

#### Full Operations Staffing & Activities

Activity	Personnel	Scope
Direction & Control	EMC – Sandra Leonard	Staffing, functioning of EOC and Chain of Command
Evacuation	Constable – Del Cota	Evacuation, transportation, sheltering
Communications	Tara Morse 988-9947	Local communications, phone, radio, ARES or RACES
Alert & Warning	Jay Fire Dept.	Public alert
Shelter	American Red Cross	Red Cross: shelter, meals, care, social services, registration and message management.
Law Enforcement	State Police	Traffic, law & order
Fire & Rescue	Jay Fire Dept.	Fire & rescue & evacuation
Public Works	Harold Morse – Road Commissioner	Roads, bridges, sewer, water
Public Information	Select Board	Public & media information
Resources Management	Bill Stenger	Supplies, equipment, labor, clean water, storage, etc.
Hazardous Materials Radiology	VT Emergency Management	HAZMAT Hotline: 1-800-641-5005
Damage Assessment & Disaster Status	Listers	Building and public works, inspection, assessment, evacuation, records & reports.
Declaration of Emergency	Select Board	VEM: 1-800-347-0488, 1-802-244-8721
Records & Reports	Town Clerk	Costs, purchasing, labor hours, volunteer hours, staffing.
Donations Management	Emeline Harmon	Logistics & notices
Mass Casualty & Public Health	Del Cota – Health Officer	Health & morgue
Fire Warden	Dept. of Health 334-6707 Bill Leonard 988-2901	Staffing & assignments, Salvation Army, public services
Mapping and Charts	NVDA & Town Clerk	Maps, wall charts in EOC, Vital Statistics, records management
Government Liaison	Select Board	Coordinate with State & Federal Agencies
Volunteers	Kathy Murphy	988-4091 Fire Auxiliary

### # 8 - HIGH HAZARD/VULNERABLE SITES AND HIGH RISK POPULATION ANALYSIS

(Possible Mitigation Projects: verify low-lying areas; problem culverts & bridges; stream survey, railway crossing, etc.)

	High Hazard and/or Vulnerable Sites	Verified by:
<input checked="" type="checkbox"/> 1:	Rte. 242 Revoir Flats - Flooding	
<input type="checkbox"/> 2:		
<input type="checkbox"/> 3:		
<input type="checkbox"/> 4:		
<input type="checkbox"/> 5:		

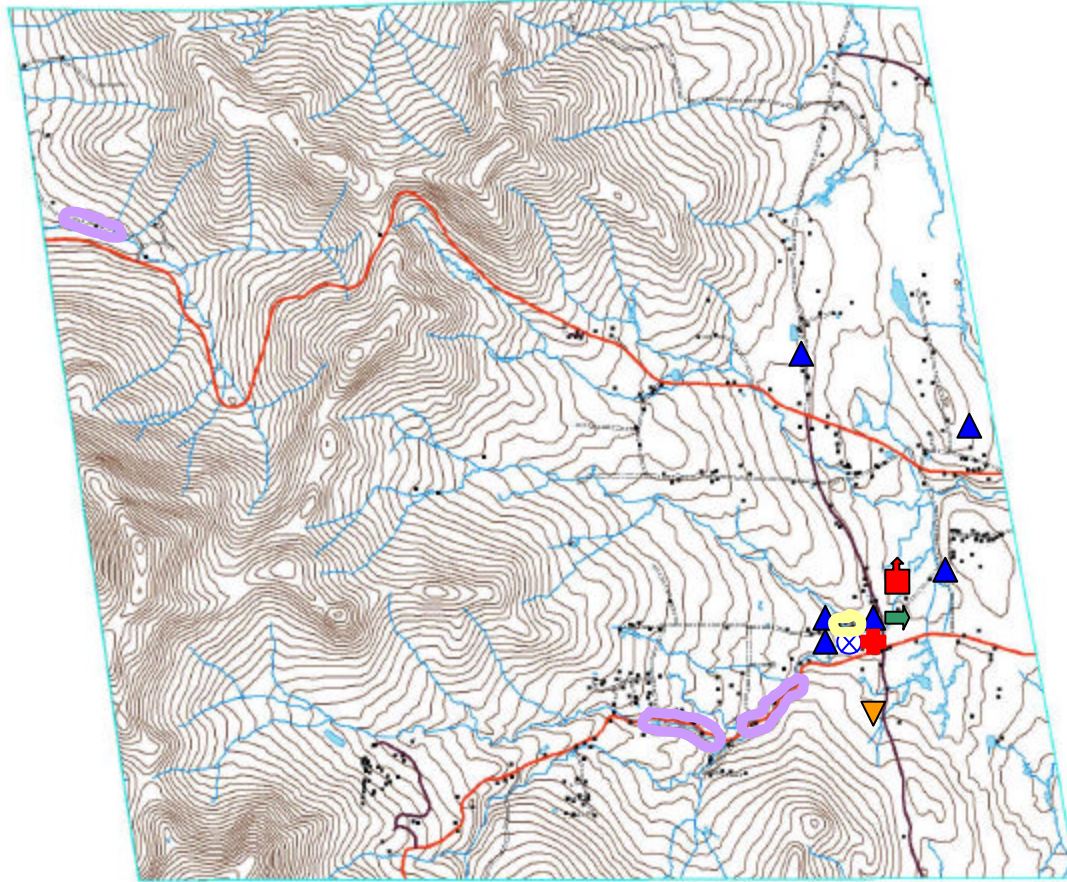
(For example: verify schools, daycare centers, nursing homes, medical equipment-dependent seniors, handicapped residents, etc.)

	High Risk Population	Verified by:
<input checked="" type="checkbox"/> 1:	Jay Peak Ski Area and Hotels and Lodges	
<input type="checkbox"/> 2:		
<input type="checkbox"/> 3:		
<input type="checkbox"/> 4:		
<input type="checkbox"/> 5:		

# Town of Jay



- Flood Area
- Shelter
- Fire Dept.
- Town Offices
- Dams
- Well/Muni. Water
- Police/Sheriff
- Town Garage
- Nursing Home
- High School
- Elementary Sch.
- School/Shelter
- Wash out area
- Hospital
- Dry Hydrants
- Moose Crossing
- HAL
- Beaver Dam



- Building Location
- Streams
- Rail line
- Interstate
- US & State Highway
- Paved Public Road
- Unpaved Public Road
- 50' Contour
- Lakes, Ponds & Rivers
- County Boundary
- Town Boundary

1:42,000

