

Adopted: 8/3/04 by Selectboard Official Signature: Bruce Urie
 (Date) (Legislative Body) (i.e., Chairperson)

UPDATED: No Date Given

VERMONT RAPID RESPONSE PLAN

Town of Craftsbury Orleans County

Business Address: P.O. Box 55, Craftsbury, VT 05826

(mailing address, city, state, zip)

Tel: 586-2823 Fax: Same E-mail: fevt@kingcon.com

#1 - ALERT AND MOBILIZE LOCAL EMERGENCY MANAGEMENT ORGANIZATION

| Rapid Response Team | Name | Phone/Pager |
|--|--|-------------|
| For example: E.M. Coordinator, Fire Chief, Public Works Foreman, Police Chief, etc | <input checked="" type="checkbox"/> = Contact Person/Action accomplished | |
| <input checked="" type="checkbox"/> 1. EMC | David Brown | 586-9625 |
| <input checked="" type="checkbox"/> 2. Fire Chief | Walter Gutzmann | 586-2286 |
| <input checked="" type="checkbox"/> 3. Select Board Chair | Bruce Urie | 755-6713 |
| <input checked="" type="checkbox"/> 4. Road Foreman | Steve Marckres | 586-2271 |
| <input checked="" type="checkbox"/> 5. Law Enforcement | VT State Police | 911 |
| <input checked="" type="checkbox"/> 6. Town Clerk | Yvette Brown | 586-2823 |

#2 - ALERT VT. EMERGENCY MANAGEMENT (VEM): 1-800-347-0488 or 1-802-244-8721

- 1. Assess, map and document damage, identify needs and magnitude of disaster. (Use Emergency Status Report Form and attach)
- 2. Alert **VEM** of status, need for assistance, and use of other State agencies.
- 3. Elected officials declare **Local Emergency** per assessments above. (Use Declaration of State of Emergency and attach)

#3 - ALERT GENERAL POPULATION AND EVACUATE AS NEEDED

(For example: siren, public address system, Door-to-door, etc.)

- Method of alert:
- Evacuation route: Rte. 14 North or South, Wild Branch Rd., Lost Nation Rd., East Craftsbury Rd.

#4 - ACTIVATE EMERGENCY OPERATIONS CENTER (EOC)

| Facility Name | Address | Phone(s) |
|--|---------|----------|
| <input checked="" type="checkbox"/> Choice # 1: Town Offices | | 586-2823 |
| <input type="checkbox"/> Choice # 2: | | |
| <input type="checkbox"/> Choice # 3: | | |

#5 - OPEN EMERGENCY SHELTERS

| Facility Name | Address | Phone | Contact Person |
|---|---------|----------|----------------|
| <input checked="" type="checkbox"/> Shelter # 1: Craftsbury Academy | | 586-2541 | |
| <input checked="" type="checkbox"/> Shelter # 2: Craftsbury Community Care Center | | 586-2414 | |
| <input type="checkbox"/> Shelter # 3: | | | |

VERMONT RAPID RESPONSE PLAN

#6 - USE THE "LOCAL OFFICIALS DISASTER HANDBOOK" FOR INSTRUCTIONS, FORMS, PHONE NUMBERS & TIPS.

Critical Phone Numbers

| Level | Service | Phone | Contact Person |
|---------------------------------------|---|----------------------------------|---|
| STATE | Vermont Emergency Management: | 1-800-347-0488 | |
| | <input type="checkbox"/> Clean Drinking Water, Generators, Heavy Equipment, Sand Bags, etc. | 1-802-244-8721 | |
| | <input type="checkbox"/> VEM can activate state resources such as AOT, Agency of Natural Resources, Labor & Industry, National Guard, Health Dept. etc. | | |
| | <input type="checkbox"/> HAZMAT Hotline (spills, etc.) | 1-800-641-5005 | |
| LOCAL | <input checked="" type="checkbox"/> Fire | <u>911</u> | _____ |
| | <input checked="" type="checkbox"/> Shelter Coordinator Craftsbury Care Center | <u>586-2414</u> | _____ |
| | <input checked="" type="checkbox"/> Rescue Craftsbury Fire Dept. | <u>911</u> | _____ |
| | <input checked="" type="checkbox"/> Public Works Road Dept. | <u>586-2271</u> | _____ |
| | <input checked="" type="checkbox"/> Local Hospital / Copley Hospital | <u>888-4231</u> | <u>Dale Porter</u> |
| | <input checked="" type="checkbox"/> Law Enforcement VT State Police | <u>911</u> | _____ |
| | <input type="checkbox"/> Regional Planning Com. | _____ | _____ |
| | <input checked="" type="checkbox"/> School District: Orleans Southwest <i>Superintendent</i> | <u>472-6531</u> | _____ |
| | <i>Local Principal:</i> | _____ | _____ |
| | <input checked="" type="checkbox"/> Sheriff Orleans County | _____ | _____ |
| | <input checked="" type="checkbox"/> Local Radio Station WLVB | <u>888-4294</u> | _____ |
| | <input checked="" type="checkbox"/> Other contacts VT Electric Coop | <u>1 (800) 696-9111</u> | _____ |
| | <input checked="" type="checkbox"/> Other contacts Hardwick Electric | <u>472-3388</u> | _____ |
| OTHER RESOURCES and MUTUAL AID | <input checked="" type="checkbox"/> American Red Cross Burlington | 1 (800) 660-9130 | |
| | <input type="checkbox"/> CERT (Volunteer Community Emergency Response Team) | (802) 334-6733 (802) 873-9002 | Paul Duquette Dennis Kelley, Cert Leader |
| | <input checked="" type="checkbox"/> Fire/ Town of _____ Northeast Mutual Aid Rural VT Mutual Aid | 911 | |
| | <input checked="" type="checkbox"/> Rescue/Town of _____ Hardwick | 911 | |
| | <input type="checkbox"/> Public Works/Town of _____ | | |
| | <input checked="" type="checkbox"/> Other: VT Electric | 635-2331 | |
| | <input checked="" type="checkbox"/> Other: Verizon | 555-1611 | |

VERMONT RAPID RESPONSE PLAN

#7 - USE PUBLIC WORKS STAFF, VOLUNTEERS AND AMERICAN RED CROSS TO BEGIN THOROUGH, ONGOING DAMAGE ASSESSMENT AND DOCUMENTATION.

Full Operations Staffing & Activities

| Activity | Personnel | Scope |
|-------------------------------------|--------------------------------|--|
| Direction & Control | EMC | Staffing, functioning of EOC and Chain of Command |
| Evacuation | Law Enforcement CFD | Evacuation, transportation, sheltering |
| Communications | | Local communications, phone, radio, ARES or RACES |
| Alert & Warning | CFD | Public alert |
| Shelter | | Red Cross: shelter, meals, care, social services, registration and message management. |
| Law Enforcement | State Police | Traffic, law & order |
| Fire & Rescue | Craftsbury | Fire & rescue & evacuation |
| Public Works | Road Foreman | Roads, bridges, sewer, water |
| Public Information | Select Board | Public & media information |
| Resources Management | EMC | Supplies, equipment, labor, clean water, storage, etc. |
| Hazardous Materials Radiology | VEM | HAZMAT Hotline: 1-800-641-5005 |
| Damage Assessment & Disaster Status | | Building and public works, inspection, assessment, evacuation, records & reports. |
| Declaration of Emergency | Select Board | VEM: 1-800-347-0488, 1-802-244-8721 |
| Records & Reports | Town Clerk | Costs, purchasing, labor hours, volunteer hours, staffing. |
| Donations Management | | Logistics & notices |
| Mass Casualty & Public Health | VT Dept. Health (800) 642-3323 | Health & morgue |
| Volunteers | | Staffing & assignments, Salvation Army, public services |
| Mapping and Charts | Town Clerk | Maps, wall charts in EOC, Vital Statistics, records management |
| Government Liaison | EMC – Select Board | Coordinate with State & Federal Agencies |

8 - HIGH HAZARD/VULNERABLE SITES AND HIGH RISK POPULATION ANALYSIS

(Possible Mitigation Projects: verify low-lying areas; problem culverts & bridges; stream survey, railway crossing, etc.)

| | High Hazard and/or Vulnerable Sites | Verified by: |
|--|-------------------------------------|--------------|
| <input checked="" type="checkbox"/> 1: | See Town Map | |
| <input type="checkbox"/> 2: | | |
| <input type="checkbox"/> 3: | | |
| <input type="checkbox"/> 4: | | |
| <input type="checkbox"/> 5: | | |

(For example: verify schools, daycare centers, nursing homes, medical equipment-dependent seniors, handicapped residents, etc.)

| | High Risk Population | Verified by: |
|--|----------------------------------|--------------|
| <input checked="" type="checkbox"/> 1: | School in session | |
| <input checked="" type="checkbox"/> 2: | Sterling College in session | |
| <input checked="" type="checkbox"/> 3: | Craftsbury Community Care Center | |
| <input type="checkbox"/> 4: | | |
| <input type="checkbox"/> 5: | | |

