

Adopted: 8/10/04 by Selectboard Official Signature: s/o Jonathan Rowell
 (Date) (Legislative Body) (i.e., Chairperson)

VERMONT RAPID RESPONSE PLAN

Town of Albany Orleans County

Business Address: P.O. Box 284, Albany, VT 05820

(mailing address, city, state, zip)

Tel: 802-755-6100

Fax: N/A

E-mail: alb6100@surfglobal.net

#1 - ALERT AND MOBILIZE LOCAL EMERGENCY MANAGEMENT ORGANIZATION

Rapid Response Team <small>For example: E.M. Coordinator, Fire Chief, Public Works Foreman, Police Chief, etc</small>	Name <input checked="" type="checkbox"/> = Contact Person/Action accomplished	Phone/Pager
<input checked="" type="checkbox"/> 1. EMC	Mike Nelson	755-6877
<input checked="" type="checkbox"/> 2. Selectboard	Tony Daniels	525-6934
<input checked="" type="checkbox"/> 3. Fire Chief	Timothy Rowell	911
<input checked="" type="checkbox"/> 4. Town Clerk	Debra Ann Geoffroy	755-6100
<input checked="" type="checkbox"/> 5. Road Foreman	Gary Mason	755-6269
<input type="checkbox"/> 6.		

#2 - ALERT VT. EMERGENCY MANAGEMENT (VEM): 1-800-347-0488 or 1-802-244-8721

- 1. Assess, map and document damage, identify needs and magnitude of disaster. (Use Emergency Status Report Form and attach)
- 2. Alert **VEM** of status, need for assistance, and use of other State agencies.
- 3. Elected officials declare **Local Emergency** per assessments above. (Use Declaration of State of Emergency and attach)

#3 - ALERT GENERAL POPULATION AND EVACUATE AS NEEDED

(For example: siren, public address system, Door-to-door, etc.)

- Method of alert: Door-to-door, siren, radio station
- Evacuation route: VT Route 14-Hitchcock Hill Rd.

#4 - ACTIVATE EMERGENCY OPERATIONS CENTER (EOC)

Facility Name	Address	Phone(s)
<input checked="" type="checkbox"/> Choice # 1: Town offices	980 Main Street, Albany	755-6100
<input type="checkbox"/> Choice # 2:		
<input type="checkbox"/> Choice # 3:		

#5 - OPEN EMERGENCY SHELTERS

Facility Name	Address	Phone	Contact Person
<input checked="" type="checkbox"/> Shelter # 1: Albany School	351 Main Street	755-6168	Jill Chaffee
<input checked="" type="checkbox"/> Shelter # 2: Methodist Church	906 Main Street		Nathan Strong
<input type="checkbox"/> Shelter # 3:			

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#6 - USE THE "LOCAL OFFICIALS DISASTER HANDBOOK" FOR INSTRUCTIONS, FORMS, PHONE NUMBERS & TIPS.

Critical Phone Numbers

Level	Service	Phone	Contact Person
STATE	<p>Vermont Emergency Management:</p> <p><input type="checkbox"/> Clean Drinking Water, Generators, Heavy Equipment, Sand Bags, etc.</p> <p><input type="checkbox"/> VEM can activate state resources such as AOT, Agency of Natural Resources, Labor & Industry, National Guard, Health Dept. etc.</p> <p><input type="checkbox"/> HAZMAT Hotline (spills, etc.)</p>	<p>1-800-347-0488</p> <p>1-802-244-8721</p> <p>1-800-641-5005</p>	
LOCAL	<p><input checked="" type="checkbox"/> Fire</p> <p><input type="checkbox"/> Shelter Coordinator</p> <p><input type="checkbox"/> Rescue</p> <p><input checked="" type="checkbox"/> Public Works</p> <p><input checked="" type="checkbox"/> Local Hospital / North Country Hospital</p> <p><input checked="" type="checkbox"/> Law Enforcement State Police</p> <p><input checked="" type="checkbox"/> Regional Planning Com. NVDA</p> <p><input checked="" type="checkbox"/> School District: Orleans Central (34) <i>Superintendent: Orleans Central</i> <i>Local Principal: Jill Chaffee</i></p> <p><input checked="" type="checkbox"/> Sheriff</p> <p><input type="checkbox"/> Local Radio Station</p> <p><input checked="" type="checkbox"/> Other contacts Citizens Utilities</p> <p><input checked="" type="checkbox"/> Other contacts Vt. Electric Co-op</p>	<p><u>911</u></p> <p>_____</p> <p>_____</p> <p><u>755-6269</u></p> <p><u>334-7331</u></p> <p><u>755-2211</u></p> <p><u>748-5181</u></p> <p><u>754-6945/754-8465</u></p> <p>"</p> <p><u>755-6168</u></p> <p><u>334-3333</u></p> <p>_____</p> <p><u>334-6538</u></p> <p><u>635-2331</u></p>	<p><u>Timothy Rowell</u></p> <p>_____</p> <p>_____</p> <p><u>Gary Mason</u></p> <p><u>Terry Robbins</u></p> <p><u>Merike Petrich</u></p> <p><u>Ron Paquette</u></p> <p><u>Ron Paquette</u></p> <p><u>Jill Chaffee</u></p> <p><u>Lance Bowen</u></p> <p>_____</p> <p><u>800-696-9111</u></p> <p>_____</p>
OTHER RESOURCES and MUTUAL AID	<p><input checked="" type="checkbox"/> American Red Cross Local</p> <p><input checked="" type="checkbox"/> CERT (Volunteer Community Emergency Response Team)</p> <p><input type="checkbox"/> Fire/ Town of</p> <p><input type="checkbox"/> Rescue/Town of</p> <p><input type="checkbox"/> Public Works/Town of</p> <p><input checked="" type="checkbox"/> Other: Verizon</p> <p><input checked="" type="checkbox"/> Other: VT. Dept. of Health</p>	<p>525-1234</p> <p>(802) 334-6733 (802) 873-9002</p> <p></p> <p></p> <p></p> <p></p> <p>334-4391</p>	<p>Dee Heuslein</p> <p>Paul Duquette Dennis Kelley, Cert Leader</p> <p></p> <p></p> <p></p> <p></p> <p>Barbara Thompson</p>

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#7 - USE PUBLIC WORKS STAFF, VOLUNTEERS AND AMERICAN RED CROSS TO BEGIN THOROUGH, ONGOING DAMAGE ASSESSMENT AND DOCUMENTATION.

Full Operations Staffing & Activities

Activity	Personnel	Scope
Direction & Control	EMC - Mike Nelson	Staffing, functioning of EOC and Chain of Command
Evacuation		Evacuation, transportation, sheltering
Communications		Local communications, phone, radio, ARES or RACES
Alert & Warning	State Police	Public alert
Shelter	Albany School, Methodist Church	Red Cross: shelter, meals, care, social services, registration and message management.
Law Enforcement	VSP and Constable	Traffic, law & order
Fire & Rescue	Fire Dept. - Tim Rowell	Fire & rescue & evacuation
Public Works	Gary Mason	Roads, bridges, sewer, water
Public Information	Selectboard	Public & media information
Resources Management		Supplies, equipment, labor, clean water, storage, etc.
Hazardous Materials Radiology	VEM	HAZMAT Hotline: 1-800-641-5005
Damage Assessment & Disaster Status	ARC and Listers	Building and public works, inspection, assessment, evacuation, records & reports.
Declaration of Emergency	Selectboard	VEM: 1-800-347-0488, 1-802-244-8721
Records & Reports	Town Clerk	Costs, purchasing, labor hours, volunteer hours, staffing.
Donations Management		Logistics & notices
Mass Casualty & Public Health	Health Officer - Sue Brown	Health & morgue
Volunteers		Staffing & assignments, Salvation Army, public services
Mapping and Charts	NVDA and Town Clerk	Maps, wall charts in EOC, Vital Statistics, records management
Government Liaison	Selectboard	Coordinate with State & Federal Agencies

8 - HIGH HAZARD/VULNERABLE SITES AND HIGH RISK POPULATION ANALYSIS

(Possible Mitigation Projects: verify low-lying areas; problem culverts & bridges; stream survey, railway crossing, etc.)

	High Hazard and/or Vulnerable Sites	Verified by:
<input type="checkbox"/> 1:	Roads	
<input type="checkbox"/> 2:	Bridges	

(For example: verify schools, daycare centers, nursing homes, medical equipment-dependent seniors, handicapped residents, etc.)

	High Risk Population	Verified by:
<input checked="" type="checkbox"/> 1:	Albany Community School	
<input checked="" type="checkbox"/> 2:	Child Care Providers listed below	
<input checked="" type="checkbox"/> 3:	Irasburg/Albany Child and Family Development Program, 351 Main St., 755-6811, Albany, Dir: Annie Christoni, Center cap = 30, Ages 6 wks-5yrs. Hours: 8:00am-4:30pm.	
<input checked="" type="checkbox"/> 4:	Orleans Central Early Childhood Program, Rte. 14, 755-6811, Albany, Dir: Catherine Jarmofsky, Center cap = 12, Ages: 36 months-6 yrs, Hours: 12:15pm-3:15pm MTW, 8:15am-12:45pm MTW	
<input checked="" type="checkbox"/> 5:	-Carol A. Mason, 755 Main St., 755-9291, Albany, VT 05820 -Jodie M. Peck, 141 Water St., 755-6829. Albany -Katherine M. Young, Vt. Rte. 14 North, 755-6281, Albany	

