

LEPC #10
Meeting Minutes
May 17, 2005

Opening:

The regular meeting of the LEPC #10 was called to order at 7 p.m. on May 17, 2005 in Derby at the State Police Barracks by Chairman Paul Duquette.

Present:

Bill Smith, Newport Ambulance
Andrea Ralya, VT Dept. of Health
Chris Roy, Media/Ham Radio
Arnold Uttin, Ham Radio
Dennis R. Kelley, CERT Leader
Pete Krauss, CERT/E.S.D.
Larry Thompson, Brownington Planning/CERT
Tom Hanlon, VSP-Derby
J. Paul Duquette, Newport PD
Steve Young, Beecher Falls FD
Barbara Thompson, VDH/CERT
Sandra Leonard, N.C.H./Jay EC/Mutual Aid
Barb Farr, NVDA
Dale Perron, VTrans
Steve Perkins, Craftsbury Fire Dept.
Debbie Crowe, VSP-Derby

Secretary's Report:

April's meeting minutes were passed.

Treasurer's Report:

\$3,547.79 is the balance in the checking account. Checks need to be made out for the rooms the Evaluators stayed in for the exercise at Super 8 (\$288.80) & Lakefront Inn (\$322.64).

NVDA/EOD Update:

This will be Barb Farr's last meeting as she has been appointed the new Emergency Management Director.

All towns will get their EOP's & PDA's on time and this is why the deadline for the grant was extended.

The bid went out for the badge system & credentialing. They are looking at Web EOC and one other vendor. They want the whole state on the same credentialing software. On one grant they still need data from 1st Responders. On a second grant they are identifying stuff for the HazMat plan.

Website Update:

All LEPC #10 Members are still urged to review the www.lepc10.org website and look for any necessary changes. Barb Thompson found CERT information to be incorrect and she reported this to the Webmaster whom fixed the problem that same day. The grant for the website ends at the end of August so all necessary changes need to be made before then.

Disaster Drill Discussion:

The critique following the drill brought out some good issues. They are still looking for after action reports from the tabletop and exercise for those who were involved. There will be a meeting to review these after action reports at a round table, which is part of the grant. The point of this round table will be to review the good and bad and look at any training needed. The plan is to conduct another disaster drill/exercise next year. Paul Duquette played the role as Evaluator at the exercise. Next year there will be a lot less money available for training and exercises and they are looking to have one group to do all exercises. Paul Duquette has been asked to be on the board for training and exercises and the first meeting is on May 31st.

Steve Young advised the Norton exercise was a good success, with over 70 people involved. They learned a lot and there was good feedback from the FBI. Coaticook was involved, which has never happened before. There was good unified command. Jessica Barber has all the feedback reports from all agencies involved. Evaluator forms will be in by June 1st.

Dispatch was busy and an Evaluator was also in Dispatch to see them in action. Lt. Hanlon advised that they need to include the Mobile Dispatch Team for any future exercises.

The Bomb Squad was present and there was a new robot operator that did well. The cooler was blown up by EOD.

Dennis Kelley advised that all CERT Members have radiation training if needed for any future exercises.

Paul Duquette advised there was no I.D. system for who played what role and suggested labeled fluorescent vests for this in the future. Two LEPC #10 Members are familiar with vendors who sell these and they can come color coded if needed.

The video from the exercises are available on VHS and CD and are unedited.

Grants:

Grant for EOP's=End of August 2005

Grant for MAP=Sept. 30, 2005

Grant for Credentialing=Feb 28, 2006

CERT Grant=June 30, 2005

Exercise Grant=June 30th, unless a formal request is done, then until Aug. 31st.

Essex & Danville Fire Dept.'s received ATV's with their grant money. Newport PD bought one ATV with raffle money. The use of personal ATV's brings on liability issues.

If anyone needs reimbursement for mileage, they need to submit a voucher.

Future grants will be slim and will be devoted to training and exercises.

The deadline for requests for CERT program money for neighborhood watch and CERT Team up with Police, which due by May 11th, was missed and they are waiting to hear if May 11th was a concrete deadline.

CERT Update:

Four new members showed up to the last training. All Members came to all 3 sessions of the training and to the Disaster drill. Five other Members participated in the parade in Newport by blocking traffic.

They had a meeting last Thursday and went over placement of equipment, received local maps and report forms. They ate at Hoagies for their one year celebration, and discussed upcoming exercises and a plan for call outs.

The Team still needs training on shelter trailers, rope training, and traffic training. Equipment needs are rain gear, name tags, and fire extinguishers.

CERT has involvement in the LEPC's, Homeland Security, FEMA, and Emergency Management. There is also a CERT program in Pittsford, NH and have found to be a lot of interest for this in NH.

CERT wants to have Sky Warn training for various agencies. Two CERT Members have already attended this training in Bristol.

The Team will have a follow up exercise with compass and maps. T

The Disaster drill showed the Team their need to improve Member communications and communications with Incident Command.

Barb Thompson advised that the CERT grant money hasn't been used up. They will come up with an equipment list and use the money for that. They need ideas for the next meeting for equipment needed for CERT or LEPC #10. Some items needed by CERT are baseball caps, tents & chairs.

The CERT Team has been invited to attend the North Troy Fire Dept. grass burn in July.

Old Business:

Arnold Uttin advised the status of the frequency is awaiting approval from Canada.

New Business:

VDH Update:

At a meeting with VEM, VDH was designated as the elected State Support function 8 for emergencies. They will be getting Ham Radio transmitters in their office and radios with a frequency. They need to get a memorandum of understanding from Canaan and Lowell for emergency vaccine check points. By June 15th the Newport District VDH office will have number for the calculation of hospital beds for the population, provided by a CDC calculator. For any mass casualty incidents, the VDH will be involved. Paul Duquette advised that a mobile Emergency Room/Operating Room is in the works for mass casualty incidents. A mass casualty exercise will be conducted in the future.....when and who will be involved is still unknown.

ADJOURNMENT:

Meeting was adjourned by J. Paul Duquette. Next meeting date set for June 14, 2005 at 6 P.M. at the Emory Hebard State Office Building on Main Street in Newport.

Minutes submitted by: Deborah B. Crowe

Approved by: J. Paul Duquette