

LEPC #10
Meeting Minutes
March 15, 2005

Opening:

The regular meeting of the LEPC #10 was called to order at 7 p.m. on March 15, 2005 in Derby at the State Police Barracks by Chairman Paul Duquette.

Present:

Duane Moulton, Charleston Fire Dept./NEIMA
J. Paul Duquette, Newport PD
Bill Smith, Newport Ambulance
Scott Bryant, Derby Line Fire Dept.
Arnold Uttin, HAM Radio Operator
Sandra Leonard, North Country Hospital/Town of Jay
Jess Barber, VT Homeland Security Unit
Randy Bronson, VT Emergency Management
Barbara Farr, NVDA
Dale Perron, VT Trans
Dennis Kelley, C.E.R.T.
Pete Krauss, CERT/PATH
Steve Young, Beecher Falls Fire Dept.
Debbie Crowe, VSP Derby/LEPC #10 Secretary
Ann Creavan, VT Dept. of Health
Barbara Thompson, VT Dept. of Health/CERT
Roland Mayhew, Troy Select board
Steve Perkins, Craftsbury Fire Dept.
Tom Hanlon, VSP Derby

Secretary's Report:

The motion to approve February's meeting minutes was passed.

Treasurer's Report:

Barbara Thompson report that LEPC #10 has approximately \$500.00 in bills. The bills are for the file folders purchased on account at The Front Desk, \$385.00 for the licensing application for the radios submitted by Arnold Uttin, pagers for the CERT Team, and for the posters and copies made up for the Preparing for the Unexpected Training that was held on March 12, 2006 and was sponsored by LEPC #10 and the CERT Team.

NVDA/EOP Update:

Barb Farr advised that packets have been sent out to 1st Responders, local Fire Dept.'s, and Law Enforcement Agencies asking for comments back on equipment etc. that is

located at critical facilities. This information will be included in the Emergency Plan Documents. All Emergency Operation Plans being sent out need to be reviewed and modified if needed. Emergency Operation Plans and Pre-Disaster Plans will go out to all at the end of June.

Website Update:

Barb Farr asked that everyone should review the LEPC #10 website located at [www.LEPC 10.org](http://www.LEPC10.org) and check their data listed by town.

A brief viewing of the website was shown using the LEPC #10 laptop and projector. Some of the information on the website was pulled on by using the LEPC #9's information. This will be modified.

EM & SERC Update:

There is still no Director at Emergency Management.

Notes from last SERC meeting that was held on March 16th:
Possible changes to Title 20, which may mean possible changes to the LEPC's. The minutes from this meeting will be sent out. There are no minutes from the previous meeting. The new LEPC #10 members, Steve Perkins and Debbie Crowe, were approved. A new CERT Director was appointed and her name is Cindy Hahn. A list of Hazmat spills incident report was presented showing two in the Orleans/Essex area. One occurred in Bloomfield on Route 105, which was a lime spill. The other was in Norton on the railway involving a log truck and train.

The \$1,500.00 allotment is ready to be disbursed to LEPC #10. This money can be used for contracts, supplies, travel training, mailings, plan updates, and travel expense to SERC meetings.

Planning & Exercise Update:

Tom Hanlon advised he met with Steve Young and the Beecher Falls St. Lawrence Atlantic Railroad to plan for the Norton railroad exercise to tie in with the Orleans Country exercise.

Important Dates:

Saturday April 9 th	Tabletop Exercise at the Gateway Center in Newport.
Saturday May 14 th	Norton Exercise/Railroad Incident—tone out at 8 A.M. Derby Line/Terrorist Incident –tone out at 9 A.M.

The purpose of these exercises is to exercise communication skills, mutual aid plans etc.

North Country Hospital, Local Law Enforcement, Federal Border Authorities and other agencies will be involved in the exercises. A tabletop and outline are being prepared.

A Representative from Emergency Management and the Hazmat Team are needed at the tabletop. The Hazmat truck may be used at the exercise. One Representative from all agencies involved will need to attend the tabletop. This includes the Canadian Authorities. The scenario will be laid out and all potential problems will be discussed. Agencies will be asked what role they will play in the exercise. What is learned at the tabletop will be applied at the actual exercise. Evaluators will have to be at the tabletop along with one Facilitator who will help layout the scenario (possibly Tom Hanlon). Letters will be sent out notifying all agencies of the tabletop and exercises. A press release will also be given to the press notifying of the actual exercises and a Public Information Officer will be at the Command Post of each exercise to talk to the media.

Tom Hanlon spoke to Randy Wells about the upcoming Fire School and Hazmat Decontamination training. North Country Hospital is also interested in the Fire School training. Randy Bronson advised to email him any courses needed so he can contact the VT Fire Academy to find out what courses they can provide.

The next LEPC #10 Planning Committee meeting is scheduled for Thursday March 24th at 2 P.M. at the Derby VSP Barracks.

Grants:

At a March 21st meeting in Williston all the FY05 grants were reviewed. There were a lot of issues on how other States are spending their grant money. According to Kerry Sleeper, Vermont has spent their money wisely. Orleans and Essex County will be competing for money with Chittenden County. \$1.2 Million was granted for Fire Dept.'s. There was a total of \$4 Million in requests. Law enforcement will receive \$560,000 with only six local agencies receiving \$180,000.

A grant request for \$11,200 was put through for the FY05 Planning grants. This is to further what NVDA has done to go towards the badge system for Web EOC. Randy Bronson advised they can't go to a sole source yet. They have to go out to bid and will be looking at three or four companies to provide the application. They are not required to take the lowest bidder, but they will have to prove why they want Web EOC.

The FY04 \$140,000 grant money allocated for for Troop B will be gone if not used by May 30th. They were told they could use the money for laptops and air cards if Web EOC was up and running.

The shelter trailer is being temporarily housed at the Barton Fire Dept.

CERT Update:

The Prepared for the Unexpected Training was held on Saturday March 12th in Westfield, Newport, and Island Pond. 250 Posters went out on the event, however due to a large snow storm and the Barton snowmobile races the same day, there was very low attendance. Only one person attended the one in Island Pond.

Larry Burdick gave a class to CERT Team on Fire Extinguishers. They are looking into purchasing ten fire extinguishers. One place sells a 10 lb. one for \$87.00 but they are looking at two other locations for pricing.

Northland Printers printed up business card for the CERT members for free.

6-8 signed up for CERT training in April (16th, 23rd, & 30th) at the Emery Hebard Building. Posters will be done up for this training.

Still waiting for traffic control and rope training.

Old Business:

Emergency Management can customize brochures etc. Go through Cindy Hahn for CERT training.

Steve Young advised he will put an ad in the Centennial Newspaper for recruiting members for the Essex CERT Team.

See Randy Bronson for guidebooks. They will be available at the tabletop exercise.

New Business:

Andrea Rayla filled the new part-time position for Emergency Preparedness at VT Dept. of Health. She plans to attend the LEPC #10 meetings.

ADJOURNMENT:

Meeting was adjourned by J. Paul Duquette. Next meeting date set for April 12, 2005 at 7 P.M. at the VT State Police, Derby Barracks.

Minutes submitted by: Deborah B. Crowe

Approved by: J. Paul Duquette