

LEPC #10
Meeting Minutes
February 15, 2005

Opening:

The regular meeting of the LEPC #10 was called to order at 7 p.m. on February 15, 2005 in Derby at the State Police Barracks by Chairman Paul Duquette.

Present:

Duane Moulton, Charleston Fire Dept./NEIMA
Randy Bronson, VT. Emergency Mgmt.
Larry Burdick, Barton EMC
Arnold Uttin, Ham Radio
Steve Young, Beecher Falls Fire Dept.
Kathleen J. Nelson, CERT LEPC #10
Dennis R. Kelley, CERT Leader
Pete Krauss, D.C.F./CERT
Barbara Thompson, VT Dept. of Health/CERT
Larry Thompson, CERT/Brownington Plan. Comm.
Christopher Roy, Ham Radio/Media
Ann Creaven, VT Dept. of Health
Bill Smith, Newport EMS
Barbara Farr, NVDA
Dale Perron, VTrans
Steve Perkins, Craftsbury Fire Dept.
Tom Hanlon, VSP-Derby Station
J. Paul Duquette, Newport PD
Debbie Crowe, VSP-Derby Station/LEPC #10 Secretary

January's meeting minutes were approved after corrections were made.

A \$15,700 grant has been earmarked for CERT training in Essex County.

Communications Update:

Macro granted a contract with the State of Vermont to do a communications study. At a Feb. 14th meeting, Norm Bushey from Macro asked for a statewide communications survey to be completed by 1st Responders and to be given to him by the 28th. The results from the 10 Fire Dept.'s who already completed the survey have been given to him. Some issues to include in Steve Young's survey are the communication problems for border towns, including UHF and VHF and Dispatch issues.

Barb Farr gave a sample presentation at the end of the meeting on the EOP template³. This template is time sensitive and the grant expires on June 30th. The grant money will be used to update the template if needed if changes are made. Each town's Emergency

Manager will be responsible for the updates. Some items shown in the presentation for the Town of Barton and Newport were 1. Table of Contents, 2. Link for the rapid response plan, 3. Equipment listing/location 4. Hazard Analysis Mitigation plan 5. Listing of locations of hazardous materials.

Randy Bronson advised Web EOC may not be a definite. The current system "E-Team" needs to bid with a RFP. Web EOC is easier to use than E-Team. It is three months out before a choice is made. Randy advised the Directory of Homeland Security position is still vacant.

CERT Update:

Dennis and Peter gave out CERT training handouts for "Preparing for the Unexpected" training.

Randy Bronson advised that if CERT members are driving out of their normal area, they should be getting re-imbursed for mileage out of the CERT grant or LEPC operating money. He suggested building the mileage factor into the LEPC budget.

Tim Stetson from the Red Cross is giving training to CERT members on three Saturdays from 8 a.m. to 4:30 p.m. at the Hebard State Building Conference room. They will make up posters for CERT and make them available at the Town Meetings. Chris Roy will do a press release. The Red Cross has been paid in advance from a prior grant for this training. The grant \$ runs out on June 30th.

CERT members received compass and map training from Fish & Wildlife Warden, Brad Mann. They will have field exercises in the Spring. The class given by Mental Health was on the mental health aspect of 911 events by 1st Responders. The lady who gave the class showed interest in joining the CERT Team. There has been discussion on rope training. More media will be contacted to get the word out on future training and exercises. They went to Mr. O's and Wright's Enterprises to price compasses. Still waiting for training with fire extinguishers. CERT re-certification is coming up. The Newport and Island Pond American Legions have been contacted concerning them becoming involved with the Citizen Corps. Other Legions will be contacted also. The Island Pond American Legion offered their building for a training site. Still working on getting an Essex CERT Team together. The Presenter at the March 12th training could get Essex up and running. They need dates and location of training to set up training in Essex.

Other Business:

Arnold Uttin advised that the Sovernet internet connection is no longer being donated at no cost. It will now cost \$80/year to maintain. Arnold was advised to call Sovernet and agree to the new terms.

Paul Duquette advised that the Post Office box came due in North Troy. It was agreed that this box will be closed to eliminate the fee and have all mail forwarded to him at 222 Main St. Newport, VT 05855.

CERT Team is looking for volunteers to hand out CERT posters. Paul offered the help of his Newport PD Officers.

A new file cabinet was purchased for LEPC #10's paperwork. It is located in VSP Derby's conference room. The cost was \$74.19. It was decided that we will keep the last three years of Tier 2's in this file cabinet along with meeting minutes, agendas, etc.

ADJOURNMENT:

Meeting was adjourned by Paul Duquette. Next meeting date set for March 8, 2005 at 7 P.M. at the VT State Police, Derby Barracks.

Minutes submitted by: Deborah B. Crowe

Approved by: J. Paul Duquette